

Town of Harvard Energy Advisory Committee

BRIAN SMITH – CHAIR
 ERIC BROADBENT – VICE CHAIR
 DAVID FAY
 STEVE MATSON
 CHRIS ROY

ASSOCIATE MEMBERS:
 STUDENT MEMBER:
 LIAISONS:

FORREST HODGKINS
 OPEN
 STU SKLAR, BOARD OF SELECTMEN
 MARY TRAPHAGEN, SCHOOL COMMITTEE
 SUSANMARY REDINGER, CAPITAL PLANNING
 DON LUDWIG, FINANCE COMMITTEE

Meeting Minutes 2/24/16

Attendees: B. Smith, E. Broadbent, D. Fay, S, Matson, C. Roy, F. Hodgkins, Paul Green

Location: Hildreth Elementary School Faculty Room 8 PM

	Meeting Discussion/Status
Minutes; Membership	The minutes of Feb 6, 2016 were approved 5-0. The recommendation for the BOS to appoint Paul Green as an Associate Member was approved 5-0.
Town Energy Project Updates	<p>1. Green Community Spring 2015 Grant Project Status</p> <ul style="list-style-type: none"> a. Hildreth House HVAC - Project scope being modified. Latest plan is one furnace for each floor and split ducts in the basement. Proposal #3 is \$44,369 which exceeds the approved project cost of \$34,980. <ul style="list-style-type: none"> i. Gas pressure to the site has been confirmed acceptable. ii. Electric supply to the site has been confirmed acceptable. iii. The HH Design Review Team and architect has approved the project. The project must be completed by May 15. iv. Confirmed that no GAS Networks rebates of \$600 apply to the proposed equipment. v. HEAC voted 5-0 to approve an increase of \$600 from \$9389 to \$9989 to be funded from the Town Energy Account. vi. The proposed PO will be sent to Tim, Lorraine, Marie for final approval. b. Peregrine Schools and Library Retrocommissioning – includes contingency repairs. <ul style="list-style-type: none"> i. Goals for the next week for John (Peregrine): <ul style="list-style-type: none"> 1. review electric monitor data; some monitors have been dropping offline – no change 2. Application for “custom” incentives from NGrid – received and being reviewed with report recommendations – not clear on how the costs of the recommended measures are to be determined and how they affect the incentives. – Brian/David to resolve with Peregrine. c. Library Lighting – Partially completed over Feb break; complaints about the product installed have to be resolved with Guardian. d. Bromfield Hallway Lighting – Partially completed over Feb break. e. Bromfield Exterior Lighting – No Change f. DPW and Police Station lighting. No Change g. Building Operator Certification – Eric communicated with Mark Force and asked for the training to be scheduled/paid as soon as possible. No word back – Eric will contact superintendent if no response soon. h. Admin Fee – No Change. <p>We are not eligible for the Spring 2016 Grant round because the above projects are not complete.</p> <p>Reporting - Annual Report – No Change</p>
Town Solar	<p>1. Bromfield Roof Solar PPA RFQ – Brightergy Solar –</p> <ul style="list-style-type: none"> a. RFQ — The RFQ needs to be revised per Lorraine’s recent comment. <p>2. Net Metering Agreement RFP/RFQ – on Hold</p>

Town of Harvard Energy Advisory Committee

BRIAN SMITH – CHAIR
 ERIC BROADBENT – VICE CHAIR
 DAVID FAY
 STEVE MATSON
 CHRIS ROY

ASSOCIATE MEMBERS:
 STUDENT MEMBER:
 LIAISONS:

FORREST HODGKINS
 OPEN
 STU SKLAR, BOARD OF SELECTMEN
 MARY TRAPHAGEN, SCHOOL COMMITTEE
 SUSANMARY REDINGER, CAPITAL PLANNING
 DON LUDWIG, FINANCE COMMITTEE

Meeting Minutes 2/24/16

	a. Based on communication from the respondents, the Town has not officially notified the parties about the selection of Kearsarge.
Bromfield School Monitoring	Cadmus Group monitoring of building climate using instrumentation provided by Onset Corporation: In Progress. Goal is to perform analysis in late spring. 1. Steve is planning the removal of the sensors in April. He will also contact student advisors to enroll student assistance.
Misc Projects	<ol style="list-style-type: none"> 1. HEAC Survey – Prepare a survey to solicit ideas, input and support at any level from the community. – Eric working on revision based on previous feedback, goal is to have accompanying article introducing issues and refer to survey. 2. Energy Usage Report – Brian to create update for report to Town Committees. FY15 Update – No Change 3. CPIC Request – No Change 4. Municipal Aggregation / Deven Utility – Placeholder to consider as part of our long term overall energy supply strategy. – With failure of PPA RFP, we have room to pursue this. 5. HEAC Energy Policy – Steve discussed with Tim Bragan who reported that the policy was approved in 2010 for the Town buildings managed under Tim. Brian request HEAC to review and provide proposed revisions. – No Change.
	Mar 9, Mar 23, Apr 13, Apr 27, May 11, May 25, Jun 8, Jun 22